

March 2018

Dear Prospective Youth Corps Member:

Summer is quickly approaching and the 2018 Blessing Hospital Youth Corps program is excited to have many young volunteers serving the hospital this summer. We look forward to welcoming many new Youth Corps Members this year as well as returning Members from last year.

You may apply to be a volunteer using Blessing Hospital's online application. Instructions on how to access this application are included below. **In addition, we require the submission of two reference letters for new members to meet Youth Corps program requirements.** These reference letters should be requested from two adults who know you well; such as a teacher, pastor, employer, etc. Your references should complete and submit their letters **using the online submission form**. There is also a printable form on the website for the reference letters only. Please see instructions below. Also, per hospital policy, **all members are required** to submit a current copy of their **immunization records** in compliance with the Illinois Department of Public Health. Any applicant that wishes to serve in a clinical area will be required to receive a **TB screening**. This will be provided by Blessing Hospital. Any applicant who wishes to serve at the childcare center is required to provide a recent **Physical Exam Record** from your doctor's office; **most offices will fax Immunizations and Physical Exam records them directly to our office 217-223-2569, or they may scan and email them to our office at lynn.eggsmeyer@blessinghealthsystem.org**

Instructions for online application to the Youth Corps Program:

****Applications and references must be received no later than April 30, 2018**

- Go to blessinghealth.org/youthcorps
- This will take you directly to the website with the application and all other informational letters.
- Please read this information thoroughly.

Current immunization records can be:

- Mailed separately to Youth Corps; Volunteer Services; Blessing Hospital; P.O. Box 7005; Quincy, IL 62305
- Faxed to (217) 223-2569 attn. Lynn Eggers-Meyer, Youth Corps
- Scanned and emailed to Lynn.Eggsmeyer@blessinghealthsystem.org

(Turn Over)

Required documents for acceptance into the Youth Corps Program:

1. Online application form found on the BHS Website
2. Two references
3. Immunization form

Applicants will not be considered until all of these required documents are submitted.

Required documents for volunteering as a Youth Corps member:

1. TB screening (If serving in areas where this is a requirement. A list with these areas will be sent to you upon acceptance into the program.)
2. Physical form (If serving in the Laretta M. Eno Early Learning Center, also known as “child care”.)

Members are not allowed to begin volunteering in departments with these requirements until we are given the proper documents.

The Youth Corps program is expected to run from early June to mid-August. It is mandatory that you attend **one of the two orientation session** before you are allowed to volunteer at the hospital. Orientation sessions are scheduled for the 11th street Auditorium on Wednesday, June 6 from 2:30pm-4:30pm and Thursday, June 7 from 9:00am – 11:00am.

Please be sure to complete your application and submit a current copy of your immunizations as soon as possible and notify two appropriate people about completing and submitting reference letters for you. Again, **applications are due no later than April 30, 2018.**

We hope that you are having a great school year, and we are looking forward to having you as a Youth Corps member this summer.

Sincerely,

Lynn Eggers-Meyer

Program Coordinator, AHC
Volunteer Services Department
217-223-8400 ext. 6821