

Adding the “Orders Rec BHS” column to a patient list.

The screenshot shows a software interface with a menu bar (File, Registration, View, GoTo, Actions, Preferences, Tools) and a toolbar. Below the toolbar, there's a status bar that says "No patient visit selected." and a row of tabs: Patient List, Orders, Results, Patient Info, Documents, Flowsheets, Clinical Summary, Vitals, Order Review, and Ro. Below the tabs is another toolbar with icons, one of which is circled in red. Below that is a "Current List:" dropdown set to "Physician List" and a "Select Visit List Column" button. A table of patient data is visible below the button. A "Patient List Column Configuration" dialog box is open, showing two lists: "Available Columns" and "Displayed Columns". The "Orders Rec BHS" option is highlighted in the "Available Columns" list. A red arrow points from the circled "Select Visit List Column" button to the "Orders Rec BHS" option.

Orders Rec BHS	Assigned Location	Patient Name	Visit Reason
	2400-2416-A	Clown, Bozo MD	Pneumonia
	2400-2423-A	Hair, Curly MD	hair too curly..
	2400-2427-A	Snowman, Frosty MD	Can't warm up.
	2400-2428-B	Jack, Jumpin MD	hit head.
	2400-2429-A	Beauty, Sleeping MD	Cough.
	2400-2440-B	Witch, Wicked MD	Appendicitis.

- Click on the Select Visit List Column icon
- Choose **Orders Rec BHS** from the Available Columns
- Click Add
- Move the column up to the top of the Displayed Columns using the Move Up button
- Click OK

We encourage users to place this column as the first column in your list.

Green flag - Admission Med Rec has **not been completed**
Red flag - Admission Med Rec is **overdue**(turns red after 24 hour post admission)
 No flag - Admission Med Rec has been completed